



TOWNSHIP OF STRONG

JOB DESCRIPTION

JOB TITLE: Summer Youth – Public Works Labourer

DEPARTMENT: Public Works Road Department – 64 Municipal Lane, Strong Township
Landfill Site #1 – 483 Forest Lake Road, Strong Township

SUPERVISION: Public Works Department

TYPE: Hourly – 40 Hours/week

Duties

1. GIS Satellite Mapping of culverts, signs and etc.
2. Installation of signs
3. Flagging during road construction (training provided)
4. Assist with road patching
5. General cleaning/tidying of the garage and equipment
6. Assist with maintenance of parks and beaches
7. Assist with maintenance/cleaning of landfill site area
8. Cleanup ditch area alongside landfill road area
9. Assist with Recycling
10. Organize Re-use Centre
11. Any other duties as required

Skills

Good communication and public relations skills required. Experience working in a busy, high traffic environment. Ability to complete duties and tasks as assigned. Proficiency with computers, Microsoft Office, GIS mapping systems and hardware. Valid G2 or G license in good standing.

Effort

Ability to deal with the public, provide general information in a professional, polite and courteous manner. Alertness to operate vehicles safely. Ability to work in a busy, noisy and odorous environment. Work as a member of a team.

Responsibility

Responsible to follow direction as provided by Management in a timely and efficient manner. Ability to work with minimal supervision.

Working Conditions

Public Works/Landfill Site – dirty, dusty, odorous and sometimes noisy. Variety of tasks to perform. Capable of performing physical labour and heavy lifting.

Road Systems/Landfill Site – traffic, using vehicles, dusty, dirty and dealing with summer weather conditions such as high heat, wind and rain. Capable of performing physical labour and heavy lifting.

Safety Equipment

Vests, hardhats, gloves and training will be provided. **Successful applicants must provide their own safety boots.**